

"R" Team Conferences: October 15th, 20th, & 21st, 2009

Dear Parents,

The "R" Team is currently planning our fall conferences. We will be holding our conferences in the **Band room by appointment**. We will schedule four sets of parents per 20 minute time slot. This will allow the teachers to rotate every 4-5 minutes and speak to everyone--- and no long wait for you to see us! If you are unable to attend, please feel free to e-mail or call with any questions you may have. **We would like your child to attend this conference as well.**

We will be scheduling your conference time with us in advance and appreciate the prompt return of this form by _____. We urge you to still plan on some time in the gym to meet with the other members of your child's educational team (music, chorus, Spanish, band, orchestra, PE, block classes, reading, ELP). In fact, because we feel it is so important that you attempt to do this, we will be offering extra credit to your child if they turn in a special form signed by all of their "extra" teachers. These will be returned to Mrs. Anderson.

Please select at least **four** possible 20-minute time periods in order of your preference and return this form to school with your son/daughter (they are to return them to Mr. Bissinger). We will try our best to assign you one of your four choices. Please look for a confirmation slip to come home with your student in the next few days. **If you are free to attend conferences at ANY time, please note that on the following list, and we will place you accordingly. The more flexible you are, the easier it is to schedule you!**

<u>Thursday, October 15th</u>	<u>Tuesday, October 20th</u>
3:15-3:35 _____	_____
3:35-3:55 _____	_____
3:55-4:15 _____	_____
4:15-4:35 _____	_____
4:35-4:55 _____	_____
4:55-5:15 _____	_____
5:15-5:35 _____	_____
5:35-5:55 _____	_____
5:55-6:15 _____	_____
6:15-6:35 _____	_____
6:35-6:55 _____	_____

Wednesday, October 21st

2:10-2:30 _____

2:30-2:50 _____

2:50-3:10 _____

3:10-3:30 _____

Parent name: _____ Student name: _____

Sorry, I am unable to attend fall conferences this year _____ (please check if this applies).

We look forward to seeing you at our Stilwell conferences!